

## MINUTES FOR THE REGULAR MEETING HELD ON JUNE 12, 2013

The regular meeting of the Freeport Area School District Board of Directors was called to order by Mr. Dan Lucovich, President, at 7:36 p.m.

Roll call:

Mr. Borrelli	Present
Ms. Davies	Present
Ms. Toy-Gaydos	Present
Mr. Huth	Present
Ms. Lowers	Present
Mr. Lucovich	Present
Dr. Marty	Present
Dr. Prazenica	Present
Mr. Shoaf	Present

Also present was Fred Wolfe, solicitor.

The Board recited the Pledge of Allegiance to the Flag.

### Reports

1. It was moved by Mr. Shoaf, and seconded by Mr. Borrelli, to approve the regular meeting minutes of May 8, 2013 as amended. Motion carried unanimously.
2. Mr. Reilly reported that the Board met as follows:
  - a. Executive Session on June 5 and 12, 2013 for personnel, legal, and real estate matters.
  - b. Athletic Committee on June 5, 2013 for personnel matters.
  - c. Finance Committee on May 30, 2013 for budget discussion.
3. Mr. DeVivo and Mr. Robb reported on school activities as per the attached report.
4. Mr. Lucovich reported on the June 7, 2013 graduation activities.
5. Dr. Prazenica reported on the upcoming ARIN Executive Director search.
6. Dr. Marty reported on the Lenape Budget and Adult Learning Center.

### Personnel

1. It was moved by Ms. Lowers, and seconded by Mr. Huth, to approve the following items:
  - a. Accept the retirement resignation of Joseph Ostroski, custodian, to be effective January 23, 2013.

- b. Grant the request from Lee Ann Donahue for uncompensated medical leave during the 2012-2013 school year.
- c. To employ Laura Scherba as an extended-term substitute during the leave of absence of Jessica Berberich at a daily rate of \$130.00 to be effective March 27, 2013, and pending satisfactory completion of all pre-employment requirements.

Motion carried unanimously.

- 2. On motion by Mr. Shoaf, and seconded by Mr. Huth, it was moved to employ the following persons as full-time teachers for the District beginning with the 2013-2014 school year for teachers, and pending satisfactory completion of all pre-employment requirements:

Zachary Rice	\$34,000.00
Elizabeth Lynch	\$35,000.00
Erika Planavsky	\$34,000.00
Abraham Darlington	\$35,000.00
Laura Scherba	\$34,000.00
Cyndi Jones	\$34,000.00
Emily Rizzo	\$35,000.00

Motion carried unanimously

Dr. Prazenica commented on the Administration Report concerning Buffalo Elementary sixth grade class size.

- 3. Action was taken when Mr. Shoaf moved, and seconded by Mr. Borrelli, to approve the following items:
  - a. To employ personnel for the District extra-curricular activities program during the 2013-2014 school year according to contracted terms of compensation approved by the Board and pending satisfactory completion of all pre-employment requirements.
  - b. To employ personnel for the District athletic program during the 2013-2014 school year according to contracted terms of compensation approved by the Board and pending satisfactory completion of all pre-employment requirements.
  - c. To grant the request from the various head coaches and activity sponsors to approve the volunteer assistant coaches/sponsors as listed on a separate sheet for the 2013-2014 sports/extra-curricular season, at no cost to the District and pending Act 34 and Act 151 clearances as required.

Motion carried unanimously.

4. Mr. Shoaf moved, seconded by Ms. Toy-Gaydos, to approve the supplemental contracts for staff members to complete student scheduling and provide health care services under the direction of the administration during the summer of 2013 in accordance with the following schedule indicating up to the maximum days specified:

Guidance Staff:

Senior High School	up to 30 days total
Junior High School	up to 10 days total
Elementary	up to 10 days total

Nurses:

Secondary	up to 8 days total
Elementary	up to 7 days total

Motion carried unanimously.

5. It was moved by Mr. Shoaf, and seconded by Dr. Marty, to approve the following items:
  - a. The Memorandum of Understanding with the Freeport Education Association for the retirement resignation of Sharon Pavlina subject to final review by the solicitor.
  - b. To employ William Siegel as Athletic Trainer for the 2013-2014 school year for an annual salary of \$17,255.00.

Motion carried unanimously.

6. On motion by Ms. Toy-Gaydos, and seconded by Mr. Shoaf, it was moved to approve the following items:
  - a. The interim employment of Carol Hale during the vacancy and transition period of her current position to be effective July 1, 2013, at an hourly rate of \$15.00.
  - b. The employment of Ryan Manzer to be effective June 17, 2013, at a per diem rate of \$327.00.

Motion carried unanimously.

7. Action was taken when Ms. Toy-Gaydos moved, and seconded by Mr. Shoaf, to approve the Memorandum of Understanding with the Freeport Education Association for the retirement resignation of Fran Shirey subject to final review by the solicitor.  
Motion carried unanimously.

### Curriculum and Technology

1. Mr. Shoaf moved, seconded by Mr. Borrelli, to approve the following items:
  - a. The request from William Siegel to attend the Juniata College Strength and Conditioning Clinic in Huntingdon, PA from June 14-15, 2013, at a cost to the District of \$396.25.

- b. The request from Jodi Crytzer, Bobbi Rupp, and Steve Poleski, to attend the RTII Implementers Forum in Hershey, PA, from June 25-27, 2013, at a cost to the District of \$1,405.00.

Motion carried unanimously.

### Athletics and Activities

1. It was moved by Mr. Shoaf, and seconded by Ms. Lowers, to approve the following items:
  - a. The requests from all student activity groups and clubs to continue operations, cease operations, or begin operations as per separate sheet provided to board members.
  - b. The request from Tom Phillips for the varsity girls' volleyball team to attend an overnight tournament in State College from September 27-28, 2013 at a cost not to exceed regular expenses associated with a day tournament.

Motion carried unanimously

2. On motion by Mr. Shoaf, and seconded by Mr. Borrelli, it was moved to grant the request from the Cross Country Boosters to further develop the running trail at the senior high school as per their proposal at no cost or liability to the school district.  
Motion carried unanimously.

### Finance

1. Action was taken when Ms. Lowers moved, and seconded by Mr. Huth, to approve the following items:
  - a. The Treasurer's, Budget Status, and Cafeteria Fund Reports.
  - b. Bills for payment in the amount of \$933,983.92.
  - c. To authorize the Board Secretary to make budgetary transfers as required to close out the 2012-2013 fiscal year records and report the required transfers to the Board of School Directors at the first regularly scheduled meeting in August 2013, as recommended by the state auditor.

Motion carried unanimously.

2. Dr. Marty moved, seconded by Mr. Borrelli, to approve the following items:
  - a. To enter into a three (3) year agreement with Government Software Services to provide the tax duplicates and statements as per their proposal.
  - b. To appoint Milliman Consultants and Actuaries to provide GASB 45 valuation services in order to comply with PDE financial reporting requirements for a fee of \$7,968.00.

Motion carried unanimously.

3. Mr. Reilly presented a summary of bank depository proposals followed by questions and comments from Board members. It was moved by Mr. Shoaf, and seconded by Mr. Huth, to appoint PNC Bank as the depository for the 2013-2014 school year as per their proposal dated June 3, 2013

Motion carried: 6 ayes; 3 nays.

Mr. Borrelli, Mr. Lucovich, and Dr. Marty voted no.

4. On motion by Mr. Huth, and seconded by Ms. Toy-Gaydos, it was moved to approve the following items:

- a. To award the dairy services to Marburger Farm Dairy for the 2013-2014 school year at the minimum prices as established by the Pennsylvania Milk Marketing Board.
- b. To appoint Freeport Medical Associates, Inc. as elementary school district physicians for the 2013-2014 school year at an annual rate of \$3,000.00.
- c. To appoint Children's Community Pediatrics as secondary and athletic school physicians for the 2013-2014 school year at an annual rate of \$6,500.00.
- d. To appoint Drs. F. S. and D. L. DeMarco as school district dentists for the 2013-2014 school year at an annual rate of \$100.00.
- e. To appoint the firm of Tucker Arensberg, P.C. as school board solicitor for the 2013-2014 school year as per their proposal dated May 13, 2013.
- f. To award property and casualty insurance coverage for the 2013-2014 school year to Ohio Casualty through the Hallman Agency in the amount of \$59,819.00
- g. To award workmen's compensation insurance coverage for the 2013-2014 school year to Ohio Casualty through the Hallman Agency in the amount of \$56,064.00.
- h. To continue a contract with ARIN Intermediate Unit to provide behind the wheel practice driving for a period of one year ending June 30, 2014, at a rate of \$200.00 per student.

Motion carried unanimously.

5. Action was taken when Mr. Shoaf moved, seconded by Ms. Lowers, to adopt the attached 2013-2014 school district budget in the amount of \$25,739,000.00; providing for the reenactment of specified Act 511 taxes; authorizing computation of real estate tax equalization as established by Board motion on October 11, 1994; and setting tax

rates, including a homestead and farmstead exclusion of \$200.00, for the 2013-2014 school year as follows:

Earned Income Tax at ½ of 1%  
Real Estate Transfer Tax at 1%  
Occupation Privilege Tax at \$10.00

Real Estate Tax:	Armstrong County	55.2 Mils
	Butler County	125.9 Mils

Motion carried: 8 ayes; 1 nay.  
Dr. Prazenica voted no on item o.

6. Mr. Borrelli moved, seconded by Mr. Shoaf, to approve the following items:
  - a. The 2013-2014 budget recommended by the Joint Operating Committee for Lenape Vocational-Technical School in the amount of \$7,593,190.00.
  - b. The Letter of Credit Agreements with U.S. Bank National Association as required by the Emmaus Bond obligations.

Motion carried: 7 ayes; 2 nays.  
Ms. Davies and Mr. Huth voted no on item q.

7. It was moved by Ms. Lowers, and seconded by Mr. Huth, to approve the General Obligations Note Series of 2013 as per the attached resolution. Motion carried unanimously.
8. On motion by Mr. Shoaf, and seconded by Mr. Borrelli, it was moved to award Tobey Karg Service Agency, Inc. the bid for replacement of the senior high school auditorium chiller in accordance with the bid specification and bid summary provided on separate page, for a maximum amount of \$71,900.00. Motion carried unanimously.
9. Action was taken when Mr. Shoaf moved, and seconded by Dr. Marty, to approve the attached resolution for construction of the Adult Education Center and Nonrecourse Loan. Motion carried unanimously.
10. Mr. Huth moved, seconded by Mr. Shoaf, to appoint GeoMechanics, Inc. to provide geotechnical engineering services for the middle school project as per their proposal for a fee of \$41,995.00.

Motion carried: 8 ayes; 1 nay.  
Mr. Borrelli voted no.

11. It was moved by Mr. Huth, and seconded by Ms. Lowers, to authorize investment of school district funds with Northwest Savings Bank in accordance with state requirements.

Motion not carried: 3 ayes; 6 nays.  
Mr. Huth, Ms. Lowers, and Dr. Prazenica voted yes.

12. On motion by Mr. Huth, and seconded by Mr. Shoaf, it was moved to approve student lunch price for the 2013-1014 school year of \$2.75 and to review à la carte pricing.

Motion carried: 8 ayes; 1 nay.

Dr. Marty voted no.

### Other Business

1. Action was taken when Ms. Lowers moved, and seconded by Ms. Davies, to approve the following items:
  - a. Benjamin Goldinger and Hayley Davis as student board members for the 2013-2014 school year from the list of candidates interviewed.
  - b. The board and administrators attending the PASA-PSBA School Leadership Conference scheduled for Hershey, PA, October 15-18, 2013, to include registration, lodging, and meals at an estimated cost of \$700.00 each.
  - c. The donation of weight training equipment from Jeff Christy to be used in the senior high school.

Motion carried unanimously.

2. Mr. Huth moved, seconded by Mr. Borrelli, to authorize the Board President and Secretary to execute the required documents necessary, in lieu of condemnation, for the purchase of property to add to the senior high school facilities, said property situated at 701 South Pike Road, Buffalo Township, Butler County, Pennsylvania, for the sum of \$175,000.00, subject to final review by the solicitor.

Motion carried: 7 ayes; 2 nays.

Dr. Prazenica and Ms. Toy-Gaydos voted no.

### Visitors

Ms. Bollinger suggested that elementary students be served smaller lunch portions and that prices be reduced accordingly.

Ms. Domhoff discussed the staffing for sixth grade at Buffalo Elementary School.

Dr. Prazenica commented on William Reilly's years of service at Freeport Area School District.

### Adjournment

There being no further business, it was moved by Mr. Shoaf, and seconded by Ms. Davies, that the meeting be adjourned. Motion carried. The President declared the meeting adjourned at 9:03 p.m.

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President

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Secretary